Privacy Policy – Martijn Hak

1. Introduction

Martijn Hak respects your privacy and is committed to protecting your personal data. This Privacy Policy explains what data is collected, how it is used, and your rights under the General Data Protection Regulation (GDPR).

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2. Data Controller

The data controller responsible for processing your personal data is:
Martijn Hak
St-Ludgerusstraat 43
3553 CP Utrecht
Email: info@martijnhak.eu

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3. Data We Collect

We may collect and process the following personal data:

- **Contact information** (name, email address, phone number)
- **Billing details** (address, company details, VAT number)
- **Project details** necessary for the agreed service
- **Technical data** (IP address, browser type) when you visit the website

We do **not** collect sensitive data unless required for the service and with your explicit consent.

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4. Purpose of Processing

Your personal data is used for:

- **Communication** about services and bookings
- **Preparing and sending invoices**
- **Performing the agreed services** (music, video, production)
- **Legal obligations** (tax and accounting requirements)

We do not sell or share your data for marketing purposes.

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5. Legal Basis

We process your data based on:

- **Contractual necessity** (to perform the services you requested)
- **Legal obligations** (tax and accounting compliance)
- **Legitimate interest** (to ensure quality of service and prevent fraud)
- **Consent**, where applicable

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6. Data Retention

We keep personal data only as long as necessary for:

- The duration of the project
- Legal retention periods (e.g., tax records must be kept for 7 years under Dutch law)

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7. Sharing with Third Parties

Your data may be shared with:

- **Service providers** (e.g., cloud storage, accounting software) under strict confidentiality
- **Legal authorities** if required by law

We ensure that all third parties comply with GDPR.

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8. Your Rights

Under GDPR, you have the right to:

- Access your data
- Rectify inaccuracies
- Request deletion ("right to be forgotten")
- Restrict or object to processing
- Data portability

To exercise your rights, contact **info@martijnhak.eu**.

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9. Cookies

Our website does not use cookies.

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10. Contact

For questions or complaints regarding privacy, contact:
Martijn Hak
Email: info@martijnhak.eu

If you believe your rights have been violated, you may file a complaint with the **Autoriteit Persoonsgegevens** (Dutch Data Protection Authority).